



# THE VILLAGER



September 9, 2016

## IMPORTANT INFORMATION FROM THE VILLAGE OFFICE

\*\*Please note that this will be the only newsletter sent home in your child's Friday Folder. All correspondence will be done solely through email. **If you did not receive this by email as well, contact the office to make sure we have your email.** If you do not have an email address, please stop in the office to pick up a hard copy or go to the Village Website at <http://village.hartlandschools.us/>. Here you will also find a link to the Student Handbook. Please read and initial the Handbook Verification section on the back of the emergency form. We will no longer be providing paper copies. If you are without computer access please stop in the Village office and we will supply you with one.

\*\*If you have not returned your emergency form please do so ASAP. Please make sure both sides are filled out and signed. If you need another form please let your child's teacher know and we will get you one.

\*\*If you are picking your child up from school, you must send in a note to their teacher or notify the office prior to 3:15. If we are not notified, they will be put on the bus.

\*\*To eliminate the excessive lost and found items we collect each year, we are asking you to please take the time to label your child's belongings.

### DATES TO REMEMBER:

- Sept 13- School Picture Day
- Sept 19- School Board Meeting 6:30pm @ HESSC
- Sept 20 & 21-Science Alive
- Sept 23- Junior Eagle Reader Assembly and Hedge Hog Hustle Kick-off



## Village Elementary Policy Regarding Birthday Treats

For health and safety reasons, Village Elementary is asking that if students would like to bring in an item to share with their class on birthdays, that they are **non-food items**. Some ideas could include, but certainly are not limited to: pencils, stickers, erasers, etc. We appreciate your support in ensuring that all of our children stay safe and healthy.

## REMINDER:

Every Friday is early dismissal. School will end on Fridays at 2:50 p.m.

## School Picture Day September 13, 2016

Picture order forms were sent home with your child.



**Thank you for a great start to a great year!**

I enjoyed our first activity with all of you. It was nice to see so many parents and students join us for the back-to-school picnic and open house. Thank you, Village Teachers, for your continued commitment and dedication to the education of our children. The classroom materials and activities were well planned and well received. Thank you parents for your attendance and support. The only way we can be successful in what we do is if we all work together. I enjoyed the opportunity to meet many of you. Thanks again for your ongoing support.

## Stay Connected with Parent Connect

Hartland Schools currently manages your child's educational enrollment records with MISTAR. You can access the Parent Portal module in MISTAR on our website. This provides access to information related to your child. Here you are able to change your email, put money on your child's lunch account, and check what they are purchasing for lunch. In order to receive your PIN and password, please email [pc@hartlandschools.us](mailto:pc@hartlandschools.us). Include in this email your full name and student names along with their current grade and building. You will receive your PIN and password **as a reply** to your original email.

TELEPHONE: 810 626 2850FAX: 810 626 2851ABSENCE LINE: 810 626 2855

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## VILLAGE SECURITY AND SIGN-OUT PROCEDURES

Dear Parents and Village Families:

I speak constantly about the importance of offering a warm, safe, and friendly environment for our children to learn. As violence in our society continues to increase, I feel it is imperative to maintain diligent safety measures here at the Village Elementary School. Many of the processes in place will not be visible and will go relatively unnoticed. However, there are areas that are going to require your help and patience as we work to make our school as safe as possible. While reading the following, please keep in mind that we are implementing these measures to keep all students, staff and families safe at Village.

**Student Drop-off:** When bringing children to school, we ask that you drive into the east lot and pull up to the cafeteria doors. Ms. Teresa will be there to assist your child out of the car and into the building. Ms. Teresa will be ready for student drop-off and cafeteria doors will open at 8:40. Please note that teachers are not scheduled in classrooms until 8:50. If you accompany your child into the cafeteria, please remain in the cafeteria until we release children to their classrooms. We respectfully request that you do not accompany your child to their classroom in the morning. If they need some assistance please let the office staff know. If you are visiting the Village, please report directly to the office, sign in, and take a visitor badge.

**Sign Out:** If you are picking up your child from school at the end of the school day, student sign-out will be held in the cafeteria. Please park in the east lot and **enter the building through the cafeteria doors**. Those doors will not open until 3:45. Once Ms. Jen has checked your ID and you have signed your child out, we will bring your child to you for dismissal. Please do not enter the building through the front doors when signing your child out at the end of the day. No child should ever leave the building without being signed out.

Please do not take offense if you are asked to show identification as we have no other choice when it comes to our children's safety. As always, we appreciate your ongoing support.

Respectfully,  
William C. Cain

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## **VILLAGE PTO**

<http://village.hartlandschools.us/Village-PTO/index.html>

We hope you will find this site useful and informative. We will be updating information regularly, as needed, so please come back often to keep apprised of current events at Village.

When looking through the web page you will find links to many important things, as well as flyers for upcoming events for you to view and/or print for your convenience. Volunteer sign-up for all of our events is done through our website and Facebook. Please volunteer if you are able.



Follow us on Facebook—We Love Village Elementary!