



Mary E. Day, Principal

VILLAGE ELEMENTARY NEWS & NOTES

September 8, 2017

IMPORTANT INFORMATION FROM THE VILLAGE OFFICE

**Please note that this will be the only newsletter sent home in your child's Friday Folder. All correspondence will be done solely through email.

If you did not receive this by email as well, contact the office to make sure we have your email. If you do not have an email address, please stop in the office to pick up a hard copy or go to the Village Website at <http://village.hartlandschools.us/>. Here you will also find a link to the Student Handbook. Please read and initial the Handbook Verification section on the back of the emergency form. We will no longer be providing paper copies. If you are without computer access, please stop in the Village office and we will supply you with one.

**If you have not returned your emergency form, please do so ASAP. Please make sure both sides are filled out and signed. If you need another form, please let your child's teacher know and we will get you one.

If you are picking your child up from school, you must **send in a note (not email) to their teacher or notify the office prior to 3:15. If we are not notified in advance, they will be put on the bus.

**To eliminate the excessive lost and found items we collect each year, we are asking you to please take the time to label your child's belongings.

DATES TO REMEMBER:

- Sept 12- School Picture Day
- Sept 18- School Board Meeting 6:30pm @ HESSC
- Sept 19& 20-Science Alive
- Sept 21- Junior Eagle Reader Assembly and Hedge Hog Hustle Kick-off

Village Elementary Policy Regarding Birthday Treats

For health and safety reasons, Village Elementary is asking that if students would like to bring in an item to share with their class on birthdays, that they are **non-food items**. Some ideas could include, but certainly are not limited to: pencils, stickers, erasers, etc. We appreciate your support in ensuring that all of our children stay safe and healthy.

REMINDER:

Every Friday is early dismissal. School will end on Fridays at 2:50 p.m.



School Picture Day September 12, 2017
Picture order forms were sent home with your child.



Village Is Off To A GREAT Start!

Thank you for attending the Back To School Picnic. It was nice to see so many parents and students at our open house. We appreciate the support of our Village Community and we value all that our staff does to provide an enriching learning environment for our students! It was a great first week back to school!

Please consider getting involved in your child's education by joining our Village PTO, we have lots of fun at a variety of events throughout the year, like the Back To School Picnic. The Village PTO is very active and enhance our instructional programs significantly through a variety of activities during the year.

Stay Connected with Parent Connect

Hartland Schools currently manages your child's educational enrollment records with MISTAR. You can access the Parent Portal module in MISTAR on our website. This provides access to information related to your child. Here you are able to change your email, put money on your child's lunch account, and check what they are purchasing for lunch. In order to receive your PIN and password, please email pc@hartlandschools.us. Include in this email your full name and student names along with their current grade and building. You will receive your PIN and password **as a reply** to your original email.



Follow us on Twitter @ <https://twitter.com/villageelem>

TELEPHONE: 810 626 2850FAX: 810 626 2851ABSENCE LINE: 810 626 2855

VILLAGE SECURITY AND SIGN-OUT PROCEDURES

Dear Parents and Village Families:

Village staff is keenly aware of the importance of offering a warm, safe, and friendly environment for our children to learn. As a school district, we work together along with our county wide intermediate school district (LESA) to ensure the safety of all of our school buildings. We have worked hard to create consistent and systematic security procedures across our school district and county. We appreciate your patience and cooperation in the following procedures as we work together to maximize our building safety and security:

Student Drop-off: When bringing children to school, we ask that you drive into the **east lot** and pull up to the cafeteria doors. Ms. Teresa will be there to assist your child out of the car and into the building beginning at 8:40. Please note that teachers are not scheduled in classrooms until 8:50. If you accompany your child into the cafeteria, please remain in the cafeteria until we release children to their classrooms. We respectfully request that you do not accompany your child to their classroom in the morning. If they need some assistance please let the office staff know.

If you are visiting Village, please park in either the east or west lot and enter through our main doors and report directly to the office, sign in, and wear a visitor badge while you are at Village.

Student Pick Up: If you are picking up your child from school at the end of the school day, student sign-out will be held in the cafeteria. Please park in the east lot and **enter the building through the cafeteria doors**. Those doors will not open until 3:45. Once Ms. Jen has checked your ID and you have signed your child out, we will bring your child to you for dismissal. Please **do not enter the building through the front doors when signing your child out at the end of the day**. No child should ever leave the building without being signed out.

Please understand that if you are asked to show identification when picking up your child, we are simply working to ensure the safety of all of our students. We appreciate your ongoing support regarding the security of our building! If you have questions regarding the security or safety of our building please don't hesitate to ask.

SCHOOL ATTENDANCE IS CRITICAL TO STUDENT SUCCESS!

Children's academic success is based on them being present at school and receiving high quality classroom instruction on a daily basis. We ask that you provide medical documentation for any absence related to an appointment or illness (if you have seen a physician). Hartland Schools along with the State of Michigan are working to improve student attendance rates and we will be actively working with families of **chronically absent** students (as defined by 15 or more absences in a single school year).

VILLAGE PTO

<http://village.hartlandschools.us/Parents/Village-PTO/index.html>

We hope you will find this site useful and informative. We will be updating information regularly, as needed, so please come back often to keep apprised of current events at Village.

When looking through the web page you will find links to many important things, as well as flyers for upcoming events for you to view and/or print for your convenience. Volunteer sign-up for all of our events is done through our website and Facebook. Please volunteer if you are able.



Follow us on Facebook—We Love Village Elementary!